

## 1.0 Parking Fees/Refunds

- 1.1 Pursuant to Education Code, section 76360, all students parking a motorized vehicle in designated student parking spaces at the Colleges must pay a parking fee.
  - 1.1.1 All parking fees collected shall be expended for parking services, which include the purchase, construction, operation, security and maintenance of the parking facilities.
- 1.2 Semester or summer session permits are available only to students of the Los Rios Community College District. Student parking permits may be purchased in accordance with the following established rates:

Parking Fees	Effective June 2017
<u>Vehicles</u>	
Semester	\$40.00
Daily	\$2.00
Summer Session	\$25.00

Parking Fees	Effective June 2017
<u>Motorcycles</u>	
Semester	\$25.00
Summer Session	\$15.00

- 1.2.1 Semester or summer session permit fees and the maximum fee for certified carpools will be increased by \$1.00 whenever the provisions in Education Code, section 76360 allow for a \$1.00 increase, which is no more frequently than annually. An increase will be implemented for the upcoming summer and fall terms if known prior to the opening of registration. Otherwise, the increase will be implemented with the spring term.
- 1.2.2 Fees assessed to students who (a) are recipients of benefits under the Temporary Assistance for Needy Families program, the Supplemental Security Income/State Supplementary Program, or a general assistance program, (b) demonstrate eligibility according to income standards established by the regulations of the Board of Governors, or (c) demonstrate financial need in accordance with the methodology set forth in federal law or regulation for determining the expected family contribution of students seeking financial aid, are exempt from parking fees in excess of Thirty Dollars (\$30.00) per semester. (Ed. Code, § 76360). To qualify for this exemption, students must meet minimum academic and progress standards adopted by the Board of Governors. The exemption will change in accordance with changes in the Education Code.

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- 1.2.3 Current fee schedules will be available at the College Business Services Offices and the police departments.
  - 1.2.4 Semester or summer session permits for certified carpools shall not exceed Thirty-Five Dollars (\$35) per semester. A certified carpool is for a student who certifies, in accordance with the procedure established by the College Business Services Office, that he or she regularly has two or more passengers commuting to the College with him or her in the vehicle parked at the College.
  - 1.3 Plastic holders/hangers for portable semester or summer session permits are available at a price established by each College.
  - 1.4 Students attending classes exclusively at off-campus sites, where District parking facilities are not available, are exempt from paying District parking fees.
  - 1.5 Parking Refund Applications must be completed and filed with the College Business Services Office. The date the refund application is received by the College Business Services Office determines refund eligibility. The portion of the semester or summer session permit containing the permit number must be attached to the refund application along with the original parking receipt. Refunds of parking fees are issued as follows:
    - 1.5.1 The parking fee is fully refundable during the first ten (10) school days of instruction during each semester. There will be no refunds after the first ten (10) school days of instruction.
    - 1.5.2 During the summer session, the parking fee is fully refundable during the first week of instruction. There will be no refunds after the first week of summer session instruction.
  - 1.6 Sinking Fund
    - 1.6.1 A sinking fund for lot maintenance, parking lot lighting projects, equipment replacement (permit dispensers, etc.), costs incurred for accommodation of persons with disabilities (Ed. Code, § 67311.5) and other parking-related needs shall be maintained and established from parking fees. Such amounts will be funded as long as sufficient fee revenues are received to provide such annual funding.
  - 1.7 Additional parking fees may be charged for special events held on District/College property. In those cases, the parking fund shall be credited with the daily permit rate for the spaces sold for the event.
  - 1.8 Bicycles are not subject to parking fees.

## 2.0 Parking Permits

- 2.1 Students parking at College facilities must display a valid parking permit. There are two types of student parking permits: a current semester or summer session permit (in the form of a decal), or a daily permit. Students driving motorcycles are encouraged to use semester or summer session permits rather than daily permits.
- 2.2 A current semester or summer session permit is valid at any District/College location.
- 2.3 A daily permit is valid only for the date issued at the College where the daily permit was purchased.
- 2.4 A vehicle with a valid student parking permit may only park in spaces designated for student parking.
- 2.5 The semester or summer session permits must be attached to the vehicle as designated by campus operating procedures. Semester and summer session permits are not transferable.
- 2.6 Daily permits must be displayed on top of the vehicle dashboard (on the passenger's side) with permit number and date clearly visible through vehicle windshield. Remove expired daily permits from the dashboard.
- 2.7 Carpoolers may not share a single semester or summer session permit. They have the option of buying a semester or summer session permit for each vehicle involved in the carpool or may utilize the daily permit (see Section 4.1.4 below).
- 2.8 A family unit having two or more students attending a College must purchase a semester or summer session permit for each vehicle parked on campus or may utilize the daily permit.
- 2.9 An individual student having more than one motor vehicle registered in his/her name may purchase one semester or summer session permit for all vehicles registered with the College. The semester or summer session permit is "portable" and must be suspended from the rear view mirror of a vehicle it is registered to so that it is readily visible from the exterior of the vehicle. A semester or summer session permit, a Regional Transit monthly permit (at Cosumnes River College only), or a daily permit is not valid if copied or reproduced in any manner.
- 2.10 If a semester or summer session permit is lost or stolen, a new semester or summer session permit must be purchased at the rate set forth below.
- 2.11 If a vehicle is sold or damaged (i.e., windshield damage) during the effective term of the semester or summer session permit, a replacement will be issued if the proof of sale or repair of vehicle and the old semester or summer session permit (permit number intact) are submitted. In the appropriate circumstances, the College Business Services Office may waive this requirement. A charge of Two

Dollars (\$2.00) will be assessed for replacement semester or summer session permits.

- 2.12 Vehicles may park in a green visitor parking space without any permit for the time permitted for that space.

### 3.0 Parking Rules

- 3.1 A valid parking permit is required 24 hours a day, seven days per week. Overnight parking is not permitted without written permission from the Los Rios Police Department.
- 3.2 All other parking regulations are enforced 24 hours a day, seven days per week.
- 3.3 All vehicles must adhere to parking regulations and are subject to citations and fines as provided by California Vehicle Code, section 21113, subdivision (a).
- 3.4 Vehicles not properly parked within the designated parking spaces or parking in out-of-zone areas may be subject to parking citation and/or be towed away at owner's expense.
- 3.5 Vehicles parked illegally in red zones and other unauthorized spaces such as parking spaces designated for persons with disabilities may be subject to parking citation and/or be towed away at owner's expense.
- 3.6 Colleges may designate parking spaces as visitor parking, student parking, staff parking, semester permit only parking, daily permit only parking, or any combination thereof.
- 3.7 Bicycles must be parked in designated areas or bicycle racks located on campus.
- 3.8 The issuance of a parking permit does not guarantee parking availability. The responsibility of finding legal parking spaces rests with the motor vehicle operator. Lack of parking spaces is not considered a valid reason for violation of District parking regulations and California Vehicle Code provisions.

### 4.0 Parking Citation Payment Plan

- 4.1 A registered owner or person responsible for vehicle citations received on the District's property shall be eligible to enroll in a payment plan when they have multiple unpaid parking citations in excess of a dollar amount established by the Chief of the Los Rios Police Department.
- 4.1.1 Late fees shall be placed in abeyance while the payment plan is in place and the individual adheres to its terms, and shall be waived once the payment plan is completed.
- 4.1.2 Once the payment plan is in place and the individual adheres to its terms, an itemization of unpaid parking penalties and service fees as described in

section 4.1.1 shall not be filed with the Department of Motor Vehicles, and any DMV Registration Hold(s) in place will be temporarily removed pending satisfactory completion of the payment plan.

- 4.1.3 If an individual defaults on the payment plan, a subsequent payment plan will not be offered for those citations and any late fees placed in abeyance will be immediately reinstated. The total amount due, including all late fees, will be submitted to the appropriate Department of Motor Vehicles for a Registration Hold on the vehicle. An Academic Hold will be placed on the student's records until the total fees are paid in full.
- 4.1.4 The terms and conditions of the parking citation payment plan shall be posted on the Los Rios Police Department's website.
- 4.1.5 If additional citations are accrued during the payment plan period, the plan may not be modified to include these citations, nor will a concurrent payment plan be offered.
- 4.1.6 Citations in a payment plan will not count towards immobilization/tow/impound eligibility pursuant to CVC 22651(i)(1).
- 4.1.7 Once a vehicle is immobilized/towed/impounded due to other violations, all citations, including those on a payment plan, are immediately due pursuant to CVC 22651(i)(1)(C).

## 5.0 Parking for Persons with Disabilities

- 5.1 The unique placard issued by Department of Motor Vehicles or a distinguishing license plate for persons with disabilities and either the semester or summer session permit or valid daily permit must be properly displayed on the vehicle.
- 5.2 Students with a temporary disability may obtain a special permit that allows parking in spaces designated for disabled persons. Students who are temporarily disabled who are issued the special permit are still subject to paying the established parking fee. The special permit due to the temporary disability and either the semester or summer session permit or valid daily permit must be properly displayed on the vehicle.
- 5.3 Vehicles not displaying the appropriate license plate, placard or special permit may be subject to parking citation and/or be towed away at owner's expense.
- 5.4 The definition of a student with disabilities is described per provisions of the California Vehicle Code relating to parking exemptions (Veh. Code, § 22511.5).
- 5.5 Students with disabilities may use the designated parking spaces provided for persons with disabilities, staff, visitors or any other student parking spaces provided.

- 5.5.1 Each College shall designate a minimum percentage of available campus parking spaces for use by students with disabilities following all state building code requirements (Gov. Code, § 14679, Ca. Code, Title 24, § 2.7102 and Fed. Reg., Title 24 and 36, § 1190.31).

## 6.0 Warranty, Liability

- 6.1 The District/College(s) makes no warranty and accepts no liability or responsibility for loss or damage to any vehicle or its contents while parked at a District/College facility. In addition, the District/College(s) assumes no liability for injury to persons or property from the use or exercise of the license provided by a parking permit.

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Adm. Regulation Adopted: 5/4/83  
Adm. Regulation Revised: 12/2/70; 1/14/81; 2/17/82; 4/6/83; 4/17/91; 6/4/97; 12/9/98;  
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